



# THE LANDING

at dockside

## *School Formals*

### *2011 seasonal menus*

#### SUMMER / AUTUMN MENU

Available 1<sup>st</sup> December 2010 - 1<sup>st</sup> May 2011

#### WINTER MENU

Available 1<sup>st</sup> May 2011 - 1<sup>st</sup> September 2011

#### SPRING / SUMMER MENU

Available 1<sup>st</sup> September 2011 - 1<sup>st</sup> January 2012



Our menus are changed seasonally throughout the year to reflect the ebb and flow of Mother Nature. This ensures our ingredients are the finest and freshest available. Our emphasis is on using the best quality produce obtained daily from local suppliers and our cooking reflects both traditional and new aromas in Australian cuisine.

Our Executive Chef Jason Walker has 20 years experience in the industry, is passionate about flavour and quality ingredients and is committed to creating memorable events.

We specialise in custom designed menus, so come in and see Jason to tailor your unique dining experience.

# CLASS OF 2011

## *School Formals at The Landing at Dockside*



Our beautiful waterfront venue is located in the heart of the Dockside complex at Kangaroo Point.

Get dropped off in your limousine drop in the hotel foyer, and stroll through the gardens to start your evening with mocktails on arrival.

Enjoy panoramic views of the river from the Harbour Room and River Room, in our unique setting surrounded by manicured gardens and water features, and dance the night away in either of our two dance floor areas.

Hosting dining and banquet events from 30 to 500 guests, we can tailor your school formal to be a night your students will remember. Facilities in all rooms include dance floor, bar, audio system, microphone and lectern. An on-site taxi rank, ferry terminal, and boat moorings are available, as well as on-site car parking.

We invite you to view our unique venue by private appointment.

Please contact our Coordinators on (07) 3217 3646.

Email us on

**[info@landingatdockside.com.au](mailto:info@landingatdockside.com.au)**



# SCHOOL FORMAL BANQUET PACKAGE

*Includes the Following:*

- 3 Courses from our seasonal menu, select two items from each course, served alternately (or select 2 courses & an hour of canapés, or a buffet option available)
- Five hour Non-Alcoholic Beverage Package (Soft drinks, Juices, Punch)
- A selection of mocktails served to guests on arrival
- Chairs covered and decorated with Bows or Sashes in your theme colour
- Table overlays in your theme colour
- Oval tables, set with white Tablecloths and Napkins
- Personalised Menu on each Table
- Five hour Room hire
- Microphone and lectern
- Your personal event coordinator who will set up your decorations and place your name cards for you
- Brewed Coffee / Selection of Teas / Chocolates



**\$80.00 PER PERSON** Valid to 31 December, 2011

\$70 per person for 2 courses only

Parents joining for 30 minutes of pre dinner drinks - \$6.00 per person

Canapés served on arrival - \$10.00 per person

Dj \$500.00

We can also assist with arrangements for theming & decoration,  
entertainment and security.

\*Prices and menus subject to change

# SCHOOL FORMAL COCKTAIL PACKAGE

## *Canapes & Fork Dishes*

- From our seasonal menu, select 5 hot and 3 cold canapés
- Select two items from our fork dish menu for alternate service
- Five hour Non-Alcoholic Beverage Package (Soft drinks, Juices, Punch)
- A selection of mock tails served to guests on arrival
- Table overlays in your theme colour
- Personalised Menu on each Table
- Five hour Room hire
- Microphone and lectern
- Your personal event coordinator who will set up your decorations
- Brewed Coffee / Selection of Teas / Chocolates



**\$55.00 PER PERSON** Valid to 31 December, 2011

## *Optional Extras*

- Petite Sweets \$3.50 each  
Mini Boysenberry and baked apple meringue tart, served with chantilly cream  
Mini Chocolate éclairs with fresh cream, and rich chocolate icing  
Petit Lamingtons, with fresh jam and cream
- Parents joining for 30 minutes of pre dinner drinks - \$6.00 per person

\*Prices and menus subject to change

# HIGH SCHOOL REUNION

- Reunite with your school friends in a fun environment in which you are sure to have a blast from the past.
- Four hour Alcoholic Beverage Package
- Oval tables, set with white Tablecloths and Napkins
- Personalised Menu on each table
- Five hour Room hire
- Microphone and lectern
- Your personal event coordinator who will set up your decorations and place your name cards for you
- Entrée (Choice of two)
- Main (Choice of two)
- Dessert (Choice of two)
- Freshly brewed coffee, a selection of quality teas and dinner mints



**\$100.00 PER PERSON** Valid to 31 December, 2011

Canapés served on arrival - \$15.00 per person

We can also assist with arrangements for theming & decoration,

Entertainment and security.

\*Prices and menus subject to change

# SCHOOL FORMAL ACCESSORIES

## *DJ & Juke Box*

We can arrange a DJ for you starting from \$450.00, and a juke Box starting at \$250.00  
Choose the song of the year for your group and create a lifelong memory

## *Studio 2 You Photography*

**For \$25 per student you can receive the following photography package;**

4 hour professional package for your school where 'Studio 2 You' will come to The Landing and set up a portable Studio booth with fun props for you to wear and play with

### **Each student will receive:**

1x 10-8' couple print, 1x 5-7 individual print, 1x cd with photos

### **Each Teacher will receive:**

1x 6-8' print per teacher

A CD with all of the photos from your night will be printed for school records, as well as any later prints required

## *Photo Booths*

Put the fun back in photography and let the students make their own candid photos of the night...  
For \$10.50 per student you will receive the following fun accessory from 'funky foto booths'

4 Hours of unlimited photo strips • Online gallery posted for 90 days  
Choice of black & white, or colour • Choice of vertical or horizontal prints  
CD of all photos taken at your school formal for future prints  
Props to entice even the most shy into the booth • 1 x Onsite Funky Crew member  
Your school name, logo and formal date printed on the photo strips

## *Centre Pieces*

**Starting at \$25 a centre piece you can select from the following items:**

Round bowl vases with posies of fresh flowers and tea candles on the tables  
Round bowl vases with coloured stones and pillar candles as your centre pieces  
Mini Disco balls on stands

# THE LANDING SCHOOL FORMAL RECEPTIONS TERMS AND CONDITIONS

**CONFIRMATION OF BOOKING** A 14 day tentative booking may be placed without any obligation from the client. Once the tentative booking period lapses, The Landing reserves the right to release the tentative reservation and allocate the venue to another person without further notice. A deposit of \$1000 is required to secure the booking. The booking is considered confirmed when the full deposit, the terms and conditions have been sighted, and the booking form, signed by the client have been received.

**ROOM HIRE** A room hire fee will apply to those functions not utilising a food and beverage package of \$250 an hour.

**ALTERATION OF PACKAGES** Please note that any alterations to packages will negate the pricing of all package inclusions. Some inclusions are applicable only to packages (room hire charges, chair covers) and these will not be offered when a package is altered.

**PRICES & SURCHARGES** Due to labour costs, events held on public holidays attract a surcharge of 15% of the total account. All prices quoted are GST inclusive, and are confirmed when deposit is paid. Every possible effort is taken to maintain prices, but these are subject to change at the Management's discretion to allow for market cost variations and the introduction of any statutory taxes.

**VERBAL ADVICE** While all verbal advice is given based upon the best intention and information available, under no circumstances should verbal advice be acted upon or be deemed to be final, without written confirmation.

**CANCELLATION POLICY** Notice of cancellation must be received in writing to receive a refund of any prior monies paid. If you decide to cancel your event, the following conditions apply:

Notice of more than 90 days – full deposit is refunded provided the room is rebooked and a deposit paid.

Notice of 30 – 90 days – 50% of monies refunded provided the room is rebooked and a deposit paid.

Notice of 7 – 30 days – no refund is available due to costs incurred to date.

Notice of less than 7 days – no refund plus you will be charged for 75% of catering costs and room hire associated with your event.

**FINAL DETAILS & FINAL NUMBERS** To ensure a smooth and successful function, all details relating to schedule, menus, beverages, room set up and audiovisual requirements are required no later than 7 days prior to your event. A guaranteed final number of guests is required no later than 7 days prior to your event. The Landing will cater for and charge for this number, even if fewer guests attend.

**PAYMENT OF ACCOUNT** Full payment for guaranteed number of guests is required no later than 3 days prior to your event. Payments made by cheque must be received no later than 14 days prior to your event. Payments made by credit card will incur a surcharge of 3% of the total account. All bar tabs, and other costs incurred must be paid at the conclusion of the event.

**CONDUCT OF AN EVENT** The Client agrees to begin their event at the scheduled time and agrees to have their guests, invitees and other persons vacate the designated function room at the closing hour indicated in the final details. Unless package extension or room hire arrangements have been made prior, the bar will close at the same time the package finishes, and entertainment must also finish at this time.

**EXTENDING FUNCTIONS** Functions may be extended on the day or night for a duration of up to 1 hour only, meaning that events must not exceed 6 hours duration from the arranged start time, but must cease no later than 11:30pm, however this decision is at the discretion of the Function Manager. If an event is granted an extension on the day or night of the event, surcharges will apply and the account to be finalized prior to leaving. Function rooms must be vacated within 30 minutes of bar closure lest an extended room hire will apply.

**ENTERTAINMENT AND NOISE RESTRICTIONS** Due to the residential location of the venue and requirements of our Liquor License, all music/entertainment must cease no later than 11.30pm, or when the package finishes, whichever is sooner. The recommended band size is a maximum of 4 pieces.

**NO SUB WOOFERS** are allowed at The Landing, and a strict limit of 95dbc must be adhered to at all times. Bass is to be kept to a minimum, and a two speaker maximum if enforced. All entertainment in every form must be discussed with your event co-ordinator and approved by management prior to your function. Management reserves the right to refuse approval of entertainment in any form prior to the event if it does not conform to the guidelines required by The Landing. Bands, with brass instruments, using large bass drum kits or large amplifiers are no longer permitted to play at The Landing. In relation to any other entertainment, including DJs, noise levels will be monitored with a decibel meter throughout the function, and must be immediately and significantly turned down if requested by the Function Manager.

**VENUE ACCESS, EQUIPMENT AND DELIVERIES** The venue will not be open prior to the scheduled function commencement time, unless prior arrangements have been made with management. Deliveries are to be made during office hours, or by prior arrangement with management. The Landing does not accept responsibility for damage, or loss of, any client's property left in the premises prior to, during or after a function. Please advise the Venue Manager when anything is being delivered prior to your event, and safe storage will be arranged. Decorations supplied by the client must be pre-approved by management and any damage caused by these decorations the client will be liable.

**BEVERAGES AND RESPONSIBLE SERVICE OF ALCOHOL** In accordance with our liquor licensing responsibilities, we are unable to permit liquor to be brought onto the premises. The Landing will not engage in practices that encourage the rapid or excessive consumption of alcohol. Spirits cannot be included in the beverage package during functions and a general policy during functions of only one drink per person to be served at any time will be enforced. All bottled wine included in a beverage package will be removed from the dining tables once dining has ceased, after which all beverages will only be served by the glass. Licensing laws prohibit liquor supply to disorderly, unduly intoxicated and underage persons. Patrons showing signs of undue intoxication or disorderly behaviour will be refused service and will be asked to leave the premises. The Landing will not tolerate any harassment of patrons or staff of any kind and offending patrons will be asked to leave the premises. Management support staff refusing service for unduly intoxicated patrons. Where minors are attending an event where alcohol is being served, those minors must remain under the control of their legal guardian. Snug Harbour Receptions reserves the right to clearly identify minors by providing those minors with wrist bands which must be worn for the duration of the event. The Landing insists on a "no shots" policy and this must be adhered to.

**SMOKING POLICY** In accordance with Queensland smoking laws, smoking is not permitted inside the function rooms or anywhere that food and beverages are being served. Smoking is only permitted within the designated areas.

**SECURITY GUARDS** Should The Landing management deem it necessary for a specific event, security guards may be required at the cost of the client. Functions with numbers greater than 250 guests will incur a security fee.

**SCHOOL FORMALS** When hosting a school formal, The Landing requires additional security guards to be on site for the duration of the event at the cost of the client. A ratio of one guard per 100 guests at \$50 plus GST an hour is required. Random bag checks and breathalyser checks will be performed on under age guests upon request, and a ratio of one teacher per 20 students is required.

**DAMAGES** The hirer will be responsible for any breakage, damage, theft or vandalism to The Landing venue or the property of The Landing during, or associated with, the event. Damage must be reported to the management immediately upon discovery, or as soon as practicable thereafter. For University Balls a glassware damage waiver will be incurred, to cover any damages.